



Minutes of the Children's Partnership Senior Officers Group
 Monday 11th April 2010, 09:00 – 11:30
 Room 2.13, Loxley House

Attendees

Ian Curryer (Chair)	Corporate Director of Children and Families, Nottingham City Council
Shirley Smith	Assistant Director of Children and Families Commissioning, NHS Nottingham City
Neil Fearn	Team Leader, Young People's Enthusiasm, Playworks (representing the Voluntary Sector)
Phyllis Brackenbury	Assistant Director of Children, Young People and Families, Nottingham CityCare Partnership
Jean Pardoe	Chief Executive, Connexions
Simon Nickless	Chief Superintendent, City Divisional Commander, Nottinghamshire Police
Julie Burton	Nottinghamshire Probation
Cllr David Mellen	Portfolio Holder for Children's Services
Geoff Jenkins	Policy and Planning Manager, Commissioning and Insight, NCC Children and Families
Luke Murray	Intelligence Manager, Commissioning and Insight, NCC Children and Families
Colin Monckton	Head of Commissioning and Insight, NCC Children and Families
Veronica Fairley	Family Intervention Project Deputy Manager, NCC Children and Families
Joel Johal	Family Support Worker, CAMHS, NCC Children and Families
Terri Mitchell	Family Intervention Project Practitioner, NCC Children and Families
Stuart Smith	Policy and Partnership Officer, Nottingham City Homes
Angie Buggy	Family Intervention Project Practitioner, NCC Children and Families
Joseph Cox	Service Manager, Sneinton Children's Centre
Paul Phillipson	Job Centre Plus
Val Brooks	Service Manager, TAMHS, NCC Children and Families
Abirjghan Khan	Nottinghamshire Probation
Alison Wilson	Health Visitor, Nottingham City NHS
Anne Danvers	Job Centre Plus
Candida Brudenell	Director of Quality and Commissioning, NCC Children and Families
Mark Andrews	Head of Family Community Teams, NCC
Penny Wakefield	Director of Partnerships, NCC
Liz Jones	Head of Partnership Policy, NCC
Kevin Banfield	Head of Performance Improvement and Planning, HR and Organisation Transformation, NCC
Satinder Gautam	Director of Safeguarding, NCC
Megan Cupid	Tribal (Facilitator)
Jonathan Archard	Tribal (Facilitator)
Amanda Schofield	Director of Strategy and Partnership, Nottingham City Homes

Apologies

Liz Asher	Projects Director, Playworks (Representing the Voluntary Sector) Representation: Neil Fearn
Katy Ball	Acting Head of Children's Trust and Early Intervention Programme Manager
Jane Belinda Francis	Head teacher, Springfield Primary School (representing City Schools)
Sheila Wright	Deputy Chief Officer and Director of Operations, Nottinghamshire Probation Representation: Julie Burton
Andrew Kenworthy	Chief Executive, NHS Nottingham City

Item	Detail
1	<u>Welcome and apologies</u> <ul style="list-style-type: none"> ▪ Attendance and apologies noted as above.
2	<u>Minutes, Matters Arising and Action Log</u> <ul style="list-style-type: none"> ▪ Minutes were agreed as an accurate record. ▪ All actions were agreed as either complete or on track.

Items for discussion	
3	<p><u>Total Place Findings Session</u></p> <ul style="list-style-type: none"> ▪ The session was facilitated by JA and MC. ▪ Colleagues from the City's Total Place Pilot were present, including secondees from the Family Intervention Project, their managers and Senior Officers. ▪ The session provided an opportunity for Senior Officers to gain a greater understanding and acceptance for the need for service areas to do things differently, and to make a direct link between the work of the practitioners, the findings and how they could be taken forward to address culture change and challenge practice. ▪ Colleagues made suggestions for realistic changes that could be implemented to ensure that recommendations were addressed. ▪ It was agreed that a paper detailing these proposed changes and a suggested route forwards would be brought to the May Senior Officers Group.
4	<p><u>Connexions/Careers Service Planning for the Future</u></p> <ul style="list-style-type: none"> ▪ The item was presented by JP. ▪ Closure of the Connexions service is due in April 2012. Government have announced their intentions to implement a new All Age Careers Service at the same time. Further clarity is anticipated in the Autumn. ▪ Alternative arrangements, including maintaining the current level of engagement and monitoring, are essential to ensure that the number of young people (16-18 years) who are not in employment, education or training (NEET) does not rise. ▪ Senior Officers noted and agreed to endorse that the closure of Connexions is a risk to all agencies. ▪ Officers requested that JP returns to the Group with clear proposals, once the position becomes clearer. ▪ It was noted that IC is involved in the establishment of a Vulnerable People's Forum which will look at key issues affecting vulnerable citizens, e.g. worklessness, tax credits, attainment and NEET.
5	<p><u>Year of Reading Progress</u></p> <ul style="list-style-type: none"> ▪ The item, led by Cllr Mellen, provided an update on the progress of the Year of Reading, which aims to raise the profile and enthusiasm for reading for all, to develop strong literacy skills throughout the City. ▪ It was noted that a joined-up approach to literacy across the City is essential; Senior Officers agreed to endorse and actively support the initiative. ▪ It was agreed that a note would be circulated to Senior Officers requesting that an Officer is identified to champion the Year of Reading and reinforce that it is a cross cutting priority. The note will also ask Officers to consider funding opportunities to maximise the impact of this initiative. ▪ Officers agreed to receive further progress updates and to review the evidence and recommendations as the Year draws to a close.
6	<p><u>Joint Breastfeeding Policy</u></p> <ul style="list-style-type: none"> ▪ The item, presented by PB, summarised the proposals for the implementation of the Joint Breastfeeding Policy, including the Unicef Baby Friendly Breast Feeding Initiative standards. ▪ A draft copy of the Policy was circulated to Officers prior to the meeting. ▪ The Group agreed to support its implementation across Health, Children's Centres and Family Community Teams.
Items for information	
7	<p><u>Every Colleagues Matters Fortnight Evaluation</u></p> <ul style="list-style-type: none"> ▪ The paper provided an overview of the evaluation of the recent Every Colleague Matters Fortnight, an annual event within the Children's Partnership Workforce Strategy Action Plan. ▪ This year's workforce event was targeted at the development of the Core Training Standard.

	<ul style="list-style-type: none">▪ 91% of colleagues rated the event as excellent/good.▪ The value for money of this year's event was noted; the overall cost of the fortnight was £2,895, giving a cost per colleague (per place attended) of £6.46.
8	<u>Forward Plan</u> <ul style="list-style-type: none">▪ The Group noted upcoming items.
9	<u>Any Other Business/Key Messages for Dissemination</u> <ul style="list-style-type: none">▪ There was no other business.